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www.wced6026.org
Member School Districts:
Albany, Melrose, Paynesville, and Sauk Centre
Program Oversight:
Early Intervention, Beacon, ALC, and SAIL

West Central Education District
E-Learning Plan 2025-2026

According to Minnesota Statutes, an "E-Learning Day" means a school day where a school offers full access to on-line instruction provided by students' individual teachers due to inclement weather. A school district that chooses to have E-Learning days may have up to 5 E-Learning days in one school year.

The Beacon Program, SAIL Program, and WCED Area Learning Center will implement an E-Learning Plan for the 2025-2026 school year. This document is intended to provide background information and the process for an E-Learning day.

If the decision is made to close school and an E-Learning Day is scheduled, this decision will be communicated to you via Remind and/or email.

The following information describes the E-Learning Day:
- Teachers will be available during the hours of 8:300 a.m. - 2:30 p.m. by Remind, email, or google meet for questions students or families may have.
- The E-Learning Day is considered a student contact day that requires attendance. Students and teachers are expected to participate in the E-Learning Day.
- Students who choose not to participate will be unexcused unless their guardian provides verification of absence.

Student and teacher expectations are specifically outlined in the attached E-Learning Day Expectations document.

If you have any questions about the E-Learning Plan, please contact:
Vanessa Hoffarth
Programs Administrator
West Central Education District
320-256-6026 x136

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WEST CENTRAL EDUCATION DISTRICT
Collaborating for a Stronger Educational Community

Student and Staff Expectations

***If an E-Learning Day is scheduled, staff, students, and families will be notified by 6:15 a.m., or as soon as possible. In rare circumstances, the decision to go to an E-Learning day may need to be made after 6:15 a.m.

Paraprofessionals Behavioral Aides Transition Aides	Teacher Expectations	Student Expectations	Information
Teacher(s) and/or administrator(s) will assign tasks for the day, including student support, curriculum or material prep, and/or other tasks as assigned. Professional development opportunities in the form of Infinitec, Kognito, and/or Wellness will be available. Certificates of completion will be submitted. Staff will work their typically scheduled hours.	Assignments and Activities will be sent to students/families via Remind, email, or Google Classroom by 9:00 a.m. (in some situations, assignments/activities will have been previously sent home). Teachers will be available during the hours of 8:00 - 2:30 and will respond in a timely manner to any communication from parents, students, staff, or administration. Attendance will be determined by completion of assigned work within 2 days of the E-Learning Day	Families/students will find E-Learning activities: Beacon- email, Remind, or previously sent home with students ALC- Google Classroom SAIL - email or previously sent home with students. Students will complete assignments/activities as directed Students/families will contact their child's teacher using email, phone, Remind, or Google Meet if they have any questions. Students will return assignments/activities within 2 school days of being back in session	Proposed guidance for total amount of time worked for individual students are below: Beacon: 1-2 hours Area Learning Center: 30 minutes per class period. (2.5-3 hours total) SAIL Program: 2-3 hours All E-Learning days are considered student days requiring attendance. Students, teachers and support staff are expected to participate in E-Learning days. If a student is too ill to participate in E-Learning, absences must be reported following typical procedures.